

**St Thomas's CE Primary School**  
**MINUTES**  
 Full Governors Meeting  
 Tuesday 24 January 2017 at 6.30pm

Agenda Item		Action
1	<b>Attendance</b> Mick Brookes – Chair Maggie Cole – Head Heather Gray (left at 19.30) Anne Hoe Kate Kohn Angus Murray Kath Pink Helen Proudfoot Sarah Cunliffe (for Nicola Wright)	
2	<b>Apologies</b> George Briggs Helen Towler	
3	<b>Declaration of Interests</b> Kath Pink – Governor at Vicarage Park	
4	<b>Minutes of meeting held on 22 November 2016</b> The minutes were approved	
5	<b>Matters arising not on the agenda</b> None	
6	<b>Matters arising from Finance, Premises and Staffing Meeting – 9 January 2017</b> This meeting was abandoned due to ill health – apologies to HG and AM who turned up.  It was agreed that a meeting with the kitchen staff should be convened as soon as possible.	HG to re-schedule
7	<b>Matters arising from Pupils, Curriculum and Staffing Meeting – 12 January 2017</b> It was agreed to subsume these matters arising into item 9.	
8	<b>Head's Report</b> MC was thanked for her report; she explained the chart on page 1 representing the basic characteristics of each class. Governors remarked on the improved levels of attendance which are above national average. Governors heard how well parents had received Christmas performances.	
9	<b>Inspection Outcomes</b> This item dominated the meeting: the following points were made: <ul style="list-style-type: none"> <li>• The outcome at KS2 was clearly data driven on a set of SAT results that were not representative of Y6 pupils' ability in 2016</li> <li>• There are inconsistencies in the report (for instance how can the same KS2 staff who were criticised for a variable quality of teaching have produced exemplary standards in writing)</li> </ul>	

	<ul style="list-style-type: none"> <li>Governors agreed that there was no merit in ruining the outcome and that there was still work to be done in <b>improving the quality of teaching and learning</b></li> <li>MC has already made changes in KS2 with additional support and mentoring.</li> <li>Chris Newton has been asked to work in Y5 for Nicola Wright's maternity cover</li> <li>Other schools have been identified as places to observe good practice</li> <li>SC identified reasoning skills as a key focus in improving <b>mathematics</b></li> <li>The school has joined the 'Maths Hub' to share ideas and practice</li> <li>It was agreed that all staff have the capacity to address difficulties in reasoning skills</li> <li>The Chris Quigley materials were being used to further scaffold the building of maths ability</li> <li><b>Comprehension</b> was identified as a focus ensuring that there were examples of good practice in books as well as the oral classroom evidence.</li> <li>All agreed that the school had the capacity to 'finish the job'</li> <li>It was agreed to hold a parents' information evening on 31 January</li> </ul>	
10	<b>Parents Evening – 31 January</b> It was agreed to hold this meeting at 6pm.	
11	<b>Future Full Governor Meetings</b> It was agreed that the second FGB in the term should be largely a single focus meeting with the spotlight on reading comprehension on 21 March 2017.	
12	<b>Governance</b> <ul style="list-style-type: none"> <li>Details of any training activities were discussed and an emphasis on all governors having the opportunity for further development through the year. Details of training events to be circulated.</li> <li>Governors were informed that the Chair had been invited to lead the KCP Governors group. Local training to be arranged via KCP</li> </ul>	HK  MB
13	<b>Academy status</b> Nothing to report except the possibility of the school to become a 'forced academy' should the next inspection report be less than 'good'.	
14	<b>Date and time of next meeting</b> The meeting closed at 8.00 pm. The next meeting will be held on 21 March at 6.30 pm.	