

St Thomas's CE Primary School

MINUTES

Children, Community and Curriculum Meeting
Tuesday 16 October 2018 at 14:00

Agenda Item		Action
1	Attendance George Briggs Mick Brookes Maggie Cole – Head Sarah Cunliffe Heather Keating - Clerk Helen Proudfoot Helen Towler - Chair	
2	Apologies Kate Kohn Diane McSharry	
3	Declaration of interests None	
4	Minutes of last meeting The minutes of the last meeting held on 23 April 2018 were agreed and approved.	
5	Matters arising not on the agenda	
6	Election of Chair and Vice-chair A proposal was made by MB and seconded by GB to elect HT as chair – all in favour. A proposal was made by HT and seconded by HP to elect KK as vice-chair – all in favour.	
7	Terms of reference Reviewed and agreed.	
8	Analyse school performance MC confirmed that ASP data is not yet available or the Fischer Family Trust (FFT) KS1 dashboard. MC will forward the FFT KS2 school dashboard overview. Governors asked about areas for development. MC outlined that spelling and handwriting are highlighted. A new spelling scheme had started last year and is continuing this year. There is an upward trend but it is not as substantial as for maths. MC gave a detailed overview of the EGPS tests based on grammar and spelling. She explained the format of these tests with example questions. HT asked about the new homework system and how this is working for EPGS. MC explained that this had been discussed and decided that it would be done more in school to develop greater emphasis on the use of words in the context of a sentence and to encourage the spelling of words during reading practice. Margaret is continuing to develop this area. MB agreed and was fully supportive of this approach. The new spelling programme to support spelling, understanding and use of words is called No Nonsense Spelling.	MC 19/10/18

		MC confirmed that a parents evening is organised to provide information on EGPS.	
9		<p>School development plan MC has updated the development plan and this will be available on the governor website. Impact statements for 2017-18 achievements have been added.</p> <p>GB asked about the development of middle leaders. SC explained that the development is focussing on the leadership of subjects across school rather than a co-ordination role. Subject leaders will look at the provision of their subject across all groups and have an in depth knowledge of standards across the whole school.</p> <p>MB confirmed pupil premium numbers – currently 36. Of this number only 14 are just pupil premium, there are 22 with additional special needs. Attendance is good and the gap is closing with the exception of some with special needs. AB is implementing attendance action plans.</p> <p>MC explained that ASP allows pupil premium children with special needs to be removed. Progress targets are in place but it is not always appropriate to enter them for the tests. The school has joined with Sandgate who have developed a tracking system called Solar. This will offer the opportunity to enter and interrogate this data separately.</p> <p>Claire, Andy, Maggie and Ann are meeting every term.</p>	
10		<p>6-weekly monitoring MC confirmed that the first 6-weekly monitoring activities have taken place including:</p> <ul style="list-style-type: none"> • Pupil voice • Observations focussing on English • Work scrutiny – presentation and handwriting are now areas for development 	
11		<p>SIAMs GB gave feedback from the event he had attended on 13 June 2018. Penny Hollander had led the event and described the new framework. GB had found the session very helpful and will circulate the documentation. It was agreed to include as an agenda item at the next FGB meeting.</p>	HK 13/11/18
12		<p>PTFA update HT gave feedback:</p> <ul style="list-style-type: none"> • Really pleased that SC and MC attended the last meeting • Lottery funding bid still awaiting an outcome • iPad leasing being investigated • PTFA have their own logo 	
		<p>Community issues/events Thursday 6 December 2018 PTFA Christmas Disco Monday 17 December @ 18:00 KS1 Christmas show Tuesday 18 December @ 18:00 KS2 Christmas show Friday 21 December Christingle</p> <p>Further dates and information in the school newsletter.</p>	
		Date and time of next meeting	

	<p>It was suggested that Tuesday morning is the most suitable day/time for everyone. The following dates were booked:</p> <p>Tuesday 20 November 2018 @ 08:00</p> <p>Tuesday 5 February 2019 @ 08:00</p> <p>Tuesday 30 April 2019 @ 08:00</p> <p>Tuesday 18 June 2018 @ 08:00</p>	
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Item	Mtg	Date	Action	Owner	Date	Status C/O
125	PCC	16/10/2018	MC to circulate FFT data	MC	19/10/18	O